

News & Notes from the Principal's Desk
†Christ Be Our Light
September 2, 2009

Dear Parents and Guardians,

Thank you for all you do to help your child be ready for school each day. I know some mornings may be hectic, while at other times, everything seems to fall into place. Our children are comfortable with routines and can help with many of the preparations for each day.

Wednesday Folder: Please read the enclosed letters from Mr. Sartori and "Modified Memories". The Mandatory Raffle Tickets are included in your folder.

Wauconda Library Cards: We have a couple days remaining to participate in the contest with the Wauconda Library and the Wauconda District #118 schools to attain 100% library card ownership by September 4! The school that finishes closest to reaching the 100% goal will win a pizza party for the school! Please have your child bring his/her Wauconda library card to school. We are recording each child's card number on our class lists. If your child does not have a card, applications are available from your child's teacher and in our school office. New applications must be completed and returned to our school office for processing by September 4! We will give our class lists and new applications to the library on September 4!

Parent/Student Handbook: Please read the Safe Environment Requirements for Volunteers on pages 27-28 of our handbook. I will send home the forms you need to fill out and sign next week.

Uniforms: Thank you for your help in assuring that your children are dressed in uniform each day.

Capri Sun Fundraiser: We are collecting empty Capri Sun juice pouches. Our school can earn two cents per pouch and purchase educational materials.

Parents As Partners: Please join us on Tuesday, September 8, 2009, in the PLC at 7:00 p.m. Babysitting will be available in the Café at no charge. I am requesting that parents bring treats like cookies, brownies, etc., to help with hospitality. These items may be sent to the school office. I am thankful to TFSA for providing the drinks for this event.

Yours in Christ,

Mrs. Tina Vakilynejad
Principal

MANDATORY FUNDRAISER RAFFLE GUIDELINES

TICKET SALES (\$25 RAFFLE TICKETS)

<i>Families who have:</i>	<i>Number of tickets to sell:</i>	<i>Total Amount</i>
<i>One pre-schooler</i>	<i>4</i>	<i>\$100</i>
<i>One full-time child</i>	<i>10</i>	<i>\$250</i>
<i>Two full-time children</i>	<i>16</i>	<i>\$400</i>
<i>Three or more children</i>	<i>20</i>	<i>\$500</i>

PRIZE BREAKDOWN

Grand Prize:	\$2,500
First Runner-Up:	\$1,500
2nd Runner-Up:	\$500

There will also be an early bird raffle of **\$500**. Please note, the winner of the early bird raffle will still be eligible for the grand prize drawings.

RAFFLE DRAWING DATES

Early Bird:	<i>Breakfast with Santa December 6, 2009</i>
Grand Prize:	<i>Annual Auction April 17, 2010</i>

PAYMENT METHOD

Tickets will be distributed soon after school commences. Families will have until **February 5, 2010** to turn in all money. Money and tickets can be turned in as tickets are sold or all at once. Tickets must be accompanied by payment when submitted; any tickets submitted without payment will be returned to the seller. Ticket sales will be tracked on your monthly tuition envelopes. Anyone with outstanding balances after the due date will receive a bill within one week. All payments not received by February 28th will be considered as outstanding tuition payments.

For those wanting to make a payment to be considered a "donation" for tax deduction purposes, we would strongly urge you to contact your own tax professional. Transfiguration will not be providing tax donation letters/receipts as part of the payment process.

INCENTIVES *(For tickets sold above required amount per family)*

Top Family	1 free pair of tickets to the Annual Auction and one "Out of Uniform" pass for each family member
Top Classroom	Pizza party
Additional	For every 5 tickets sold above the required amount per family, that family will receive a free raffle ticket

Prizes will be awarded based on a percentage of the required amount.

September 2, 2009

Dear Transfiguration Family,

Attached are the guidelines to this year's mandatory fundraiser which includes information regarding number of tickets to sell, prize breakdown, raffle drawing dates, incentives and payment methods. Please note that the final payment date has been extended one month. Therefore, all payments must be turned in to the school by February 5, 2010.

To ensure all school families have received their raffle tickets and explanation, please complete the bottom portion of this letter and return to school by Tuesday, September 8, 2009.

Thank you and God Bless~

Transfiguration School Board

Family Name

Number of Tickets to Sell

Total Amount

I, _____ acknowledge receipt of the mandatory raffle tickets and have read through the Mandatory Fundraiser Raffle Guidelines. I understand ticket stubs must be completed and submitted with payment to the school and the final payment is due on or before February 5, 2010.

Hot Lunch Program Policy Updates

September 2, 2009

Hot Lunch Credits: Our school policy has been that families receive hot lunch credits for days of student absence. Beginning September 3, 2009, our new policy is that parents need to request a credit for hot lunch two days in advance of the date of student absence in order to be eligible for a credit. For field trips or other occasions where students may not receive their scheduled hot lunch, we will provide credits on prepaid orders. This two day notice allows time for us to cancel any lunches and not incur additional costs. Credit request slips are available in the school office.

Lunch and Recess Volunteers: In past years, lunch and recess helpers had the choice of being paid for their time or volunteering. Beginning this year, lunch and recess assistance is on a volunteer basis. This decision was a result of budget needs. The lunch fees help to pay the wages of our lunch staff.

Dear Parents and Students,

Welcome back to another fantastic year in the Transfiguration School Music Program! For those of you who are new to the school, welcome for the first time. I am very excited, and I am sure you are as well. Please read the following information carefully.

Return the back sheet

The back sheet of this packet is the Classroom Management plan for Music Class. Please read and discuss with your student. Then sign and return the bottom portion to me. This is your student's first assignment for Music. It is worth **10 points** and is due no later than **Wednesday, September 23rd**.

Concerts/Variety Show

The Transfiguration School Music Program gives two concerts each year. This year the concert dates are: **Wednesday, December 16, 7:00 p.m.** AND **Wednesday, May 5, 7:00 p.m.**

The always popular Variety Show will also be taking place again. The date for the Variety Show is: **Wednesday, February 24.**

Please mark these dates on your calendar. The two concerts are **mandatory** for all students. If your child has a conflict with making one of the concerts I must be notified as soon as possible (see grading section). The Variety Show is optional, but all students are encouraged to audition. *More information will be sent home as we draw nearer to these events.*

Grading

In Music Class, each child is graded in a number of ways:

- 1. Participation (20 points per week):** Every week that your child is in Music class, he/she will have the opportunity to earn up to 20 points, based on the level of effort and participation that is displayed. Each child earns more points for higher participation (answering questions/being involved in discussion, singing/playing instruments to the best of their ability when asked to do so, etc.) and loses points for lack of participation (not following the rules of the classroom, not singing or joining in appropriately during activities, etc.). The weekly grade for each child will be posted to Teacher Ease.
- 2. Concerts (60 points each):** As mentioned above, both yearly concerts are mandatory for all students. This means that I expect your child to be at both of the concerts, appropriately attired and prepared to give their best performance. If there is a conflict with a concert, I must be notified as soon as possible. In the case of an **acceptable conflict**, the child will be given the opportunity to makeup the missed concert grade (*only acceptable conflicts will be given this opportunity*). Failure to makeup the grade for a missed concert will result in a zero.
- 3. Assignments (point value varies):** From time to time, your child will be assigned homework or projects for Music Class. I expect these to be completed fully and on-time, just as for any other class. The grades for assignments are separate from the participation grade.

Attention 3rd and 4th Graders!

3rd Graders will be learning how to play recorder this year. A recorder and book will be provided to your student at the beginning of the recorder unit. The combined cost for these is \$6.50 per student. Please make checks payable to Transfiguration School. **Money for recorders and books is due no later than Wednesday, October 7!**

4th Graders will continue learning the recorder this year. If your child still has the recorder and pink book that was given to him/her last year, you will not need to purchase a new one. If you do not have the recorder anymore, you will need to send in money for a new

recorder. The combined cost for these is \$6.50 per student. Please make checks payable to Transfiguration School. **Money for recorders and books is due no later than Wednesday, October 7!**

Band program

If your child is interested in playing a band instrument, the band program will be beginning in several weeks. I will send home more information in the near future.

I look forward to a great year, and I feel privileged to be a teacher at this wonderful school!

Sincerely,

Dan Sartori
Music Teacher/Band Director, Transfiguration School
dan.sartori@gmail.com

Classroom Management Plan - Mr. Sartori

MUSIC ROOM RULES

- 1) Raise your hand
- 2) Listen to the teacher
- 3) Respect all equipment
- 4) Respect everyone’s personal space
- 5) Participate actively to be the best musician you can be
- 6) Love one another

CONSEQUENCES FOR INAPPROPRIATE BEHAVIOR

Step 1: Verbal/Visual Warning (name on the board OR name spoken with Warning)

Step 2: “Time out” during class (10 minutes)

Step 3: Full recess period in Music Room with Mr. Sartori

Step 4: Demerit/Detention will be issued as appropriate, Principal Vakilynejad will be informed of the situation, and Mr. Sartori will make a phone call to student’s parents/guardian

SEVERE: Physical threats or violence, verbally abusive language or gestures, non-accidental damage to equipment

- Immediate removal from Music Room to principal’s office
- Severe incident report will be filled out
- Student will not re-enter Music Room until all involved (principal, teacher, any staff involved, parents/guardian, child) have met, and the student is willing to comply with the rules

NOTE: This is the default disciplinary system for Music Class. Other, appropriate disciplinary actions may be taken if necessary.

REWARDS FOR OUTSTANDING BEHAVIOR

- 1) **Verbal/Written Praise**
- 2) **MUSICIAN OF THE MONTH AWARDS** – awarded monthly
- 3) **Class treats – choosing songs/games/activities**
 - Given to individuals for random acts of kindness, or given to the entire class for working together in an exceptional manner

Cut here

Student Name

Student Signature

Parent Signature

Date

Special Announcement

We are pleased to announce that this year “Modified Memories” (who created our graduation video last year) will be taking our school activities (sports, dances, etc.) photographs. This service is provided at no cost.

“Modified Memories” specializes in action photos, candid photos and special requests. All photos will be available for you on their website just hours following each event. The photos will be available for you and your family members to view and purchase worldwide. If you prefer not to use the website, “Modified Memories” will provide you a CD with the pictures and an order form so you can place your order directly thru “Modified Memories”.

Many products (mugs, mouse pads, key chains, etc.) will be available for you to put your pictures on and purchase. A great gift for the holidays and other occasions!

All photos will be password protected and only the participants of each event will be provided with the password to view the photos.

For more information or if you have any questions, please contact “Modified Memories” at the information below.

Sincerely,

Tina Vakilynejad, Principal

The Staff at “Modified Memories”

Modified Memories

Contact: Ted Adams

Phone: Main # 1-847-515-8051 Cell: 1-847-650-6975

Email: modifiedmemories@comcast.net

Website: www.modifiedmemories.com