

Transfiguration School Board  
Wauconda, Illinois

## CONSTITUTION

### **Preamble.**

Within the framework of a Christian Educational Community, we at Transfiguration Catholic School direct ourselves to develop within our students a deep commitment to a meaningful Christian value system and an awareness of the relevance of our Catholic faith. We will foster a climate within our school, which will enable the children to develop into thinking, problem-solving adults.

The School Board will work as ministers of the parish family, sharing our wisdom to promote excellence in education and with the responsibility of decision-making through policy, to achieve the above goals.

### **Article I. Name.**

The official name of this organization shall be "Transfiguration School Board" and may be referred to as the "School Board" or the "Board".

### **Article II. Purpose.**

The objectives of the School Board are:

- A. To work in close cooperation with the School's Principal;
- B. To administer the public relations of the Transfiguration School;
- C. To assist the Pastor in the hiring and periodic evaluation of the Principal according to the Archdiocesan process;
- D. To develop and define policies in accord with Archdiocesan guidelines, which enable Transfiguration School to reach its goals, to promote the implementation of School policies, and to provide counsel and advice in the operation of the School;
- E. To engage in a timely review of the annual School budget and to consult with the Principal in the School's financial matters, including tuition rates;
- F. To represent the Parish Community through meetings to foster a spirit of shared leadership with the Pastor and Principal; and,
- G. To foster endowment and development programs for the benefit of the School.

### **Article III. Membership.**

The Board shall be composed of nine (9) persons, the Pastor, and the Principal.

### **Article IV. Authority and Responsibility.**

The Board has the authority to make its policies binding on all concerned in accordance with the limitations hereafter noted:

- A. The authority of the Board is defined by the elementary school policies of the Archdiocese of Chicago;
- B. The Pastor has the right to veto any decision of the Board, with the Board retaining the right to institute conflict management proceedings through the Office of Catholic Education Conciliation Process;
- C. The Board communicates to the faculty through the Principal;

- D. It is the responsibility of the Board to inform parents and parishioners of the Board's regular meetings and decisions;
- E. No Board member shall have the authority to act individually to solve specific problems or act in place of the School administration except through authorized action adopted at a Board meeting; and,
- F. Although the Board has the authority to consult with the School's administration and Parish Finance Committee on the allocation of financial resources of the School, the Board has no authority over the general revenues of the Parish. The Board may request special Parish support from the Pastor when funds or revenue are not sufficient for the operation of the School.

**Article V. Officers.**

- A. The officers of the Board will be the President, Vice-President and Secretary, who will be annually elected by a majority of the Board membership at the first meeting in June, in accordance with the By-Laws.
- B. To be eligible for the office of President, a person shall have at least one-year experience as a Board member.
- C. The term of office shall be one (1) year.
- D. In the event a vacancy in an office occurs, the election of the new officer will take place at the next regularly scheduled Board meeting.

**Article VI. Meetings.**

The Board will have at least 10 monthly meetings annually.

**Article VII. Committees.**

Membership on any Board committee shall not be limited to members of the School Board. The chairperson of each committee shall be a Board member appointed by the President.

**Article VIII. Amendments.**

Amendments to this Constitution may be proposed at any regular meeting. Proposed amendments must be presented in writing to the Board at a regular meeting in order to be acted upon at the next meeting. The Constitution may be amended by a vote of three-fourths (3/4) of the total voting members of the Board.

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